

Recd: Date.....Time.....
Property Manager.....

Rent Biz Property Management

Application for Tenancy

6/85 Welsby Parade, Bongaree Q 4507 Tel: 3410 1853. Fax: 3410 1851
Email: propertymanagement@rentbiz.com.au Website: www.rentbiz.com.au

100 POINT IDENTIFICATION ON EACH APPLICANT

Drivers Licence 50 points
Passport Photo ID 50 points
18+ Card 50 points

(One of these must be supplied)

Birth Certificate or Extract 40 points

Current Rental Ledger 20 points
Proof of Income (centrelink or payslips) 20 points

Written Reference from previous Landlord/Agent 10 points
Current Motor Vehicle Registration 10 points
Energex Account 10 points
Telephone Account 10 points
Gas Account 10 points
Bank Statement 10 points

APPLICATIONS WILL ONLY BE PROCESSED ON A FULLY COMPLETED AND SIGNED TENANCY APPLICATION FORM FROM OUR OFFICE TOGETHER WITH 100 POINTS OF IDENTIFICATION.

OFFICE USE ONLY:

TICA CHECK -
EMPLOYMENT DETAILS CONFIRMED: Y/N

Applicant 1..... Phone.....

Applicant 2..... Phone.....

COMMENTS BY REFEREES:

Agent/Landlord..... Phone.....

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Agent/Landlord..... Phone.....

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Personal Referee..... Phone.....

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Personal Referee..... Phone.....

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Property Manager.....Date.....

PROPERTY ADDRESS:.....

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Applicant 1. –

Name:.....Tel.....

Date of Birth.....Driver Licence Number.....

Current Address:.....

Period of Occupancy.....Reason for Leaving.....

Name of Agent/Owner.....Phone.....

Address Agent/Owner.....

Previous Address:.....

Period of Occupancy.....Reason for Leaving.....

Name of Agent/Owner.....Phone.....

Address Agent/Owner.....Rent Paid \$.....

Previous Address:.....

Period of Occupancy.....Reason for Leaving.....

Name of Agent/Owner.....Phone.....

Address Agent/Owner.....Rent Paid \$.....

Occupation:.....Employer:..... **Nett Income Per Wk.....**

Employers Address:.....Phone.....

If Self Employed, Name of Business.....

Name of Accountant.....Phone.....

Personal Referees (do not include Relatives)

1. Name and Address.....Phone.....

2. Name and Address.....Phone.....

Name of relatives or other person to contact in case of Emergency.

1. Name and Address.....Phone.....

2. Name and Address.....Phone.....

Applicant 2. – Name:.....Tel.....

Date of Birth.....Licence Number.....

Current Address:.....

Period of Occupancy.....Reason for Leaving.....

Name of Agent/Owner..... Phone.....

Address Agent/Owner.....

Previous Address:.....

Period of Occupancy..... Reason for Leaving.....

Name of Agent/Owner..... Phone

Address Agent/Owner.....

Previous Address:.....

Period of Occupancy.....Reason for Leaving.....

Name of Agent/Owner.....Phone.....

Address Agent/Owner.....

Occupation:.....Employer:..... Nett Income Per Week.....

Employers Address:..... Phone

If Self Employed, Name of Business.....

Name of Accountant..... Phone.....

Personal Referees (do not include Relatives)

1. Name and Address..... Phone.....

2. Name and Address..... Phone.....

Name of relatives or other person to contact in case of Emergency.

1. Name and Address..... Phone.....

2. Name and Address..... Phone.....

Occupants – Full names and dates of birth for all other persons who will be occupying the premises – including children. (all adult applicants other than those already named as Applicant 1 or Applicant 2 are to complete an Application form.

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Pets: List any pets owned

Breed:.....Number.....Age.....
Caboolture Shire Council Registered Y/N.....

Are you likely to be subject to transfer during the term of this agreement Y/N

Will you be applying to The Dept of Housing for Bond Loan Y/N

Vehicles: Total number of vehicles to be kept at premises:

Registration Number..... Model.....

Registration Number..... Model.....

Please Note: Bond Transfers Are Not Accepted

Declaration

I/we, the applicant(s) declare that the above information is true and correct and that I/We have supplied it of our own free will and I/We hereby authorise you as a letting agent to conduct enquiries, and/or searches, including any tenancy information database in order to verify the above information.

I/We acknowledge that any false information I/we provide in this application could jeopardise this application and any subsequent tenancy agreement I/We enter into on approval by the Lessor/Agent.

I/We acknowledge and accept that if this application is rejected, the agent is not legally obliged to give any reason for the rejection.

I/We agree that immediately upon communication of acceptance of this application by the Landlord or His/Her Agent that this tenancy shall be binding on both parties. Any monies paid by way of rent or bond for the proposed tenancy shall be forfeited by the party withdrawing from the agreement

We have inspected the premises and wish to take a tenancy period of

COMMENCING .../.../... at rental rate of \$.....per week which is within our means.

1st Applicant signature.....Contact number.....

in presence of (signature).....

2nd Applicant signature..... Contact number:.....

In presence of (signature).....

- To process your application you are requested to answer all questions to the best of your ability. Any false information provided could jeopardise your application.
- The completion of this annexure does not constitute an offer or acceptance.
- Any information provided in your application and this annexure may be passed onto Tenancy Information Centre Australia in the event of a default occurring.
- Upon approval and acceptance of your application, all monies must be paid in full by Cash, Bank Cheque or Postal Money Order. All subsequent rental payments can be made by Bpay, Direct Deposit or EFTPOS.

Please answer all questions below:

1. Have you been ever been evicted by any Landlord or Agent ? Y/N
If yes, give details.....
2. Have you been refused another property by Landlord or Agent? Y/N
If yes, give details.....
3. Are you in debt to another Landlord or Agent? Y/N
If yes, give details.....
4. Any reason known to you that would affect your rental payments? Y/N
If yes, give details.....
5. Were any deductions made from your previous Rental Bond? Y/N
If yes, give details.....

I/We the applicant/s hereby authorise you, as the agent to conduct an inquiry with Tenancy Information Centre Australia Pty Ltd., and other searches which may verify the information provided by me/us. I/We do solemnly and sincerely declare that the above information is true and correct and has been willingly supplied to assist in the assessment of my/our application.

Applicants Signature.....Date.....

Applicants SignatureDate.....

In presence ofDate.....

**PROPERTY MANAGEMENT
Disclosure Statement & Consent – Annexure to Application for
Residential Tenancy.**

**PRIVACY DISCLOSURE STATEMENT
RENTBIZ PROPERTY MANAGEMENT**

6/85 WELSBY PARADE, BONGAREE Q 4507
PH: 07 3410 1853. FAX: 07 3410 1853
EMAIL: propertymanagement@rentbiz.com.au

We are an independently owned and operated business. We are bound by the National Privacy Principals. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from previous landlords or letting agents, your current employer and your references. We will also check whether any details of tenancy defaults by you are held on any tenancy reference database to which we have access. Your consent in collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application applies. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord’s insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our agency. If you do not complete this form or do not sign the consent below then your application for residential tenancy may not be considered by the owner of the relevant property, or if considered, may be declined.

PRIVACY CONSENT

I/We the applicant/s acknowledge that I have read the Privacy Disclosure Statement above and I/We authorise the agency to collect information about me from:

1. My previous letting agents and/or landlords.
2. My personal references; and
3. Any tenancy reference database which may contain personal information about me.

I/We also authorise the agency to disclose details about any defaults by me under the tenancy to which this application relates and to any tenancy reference database to which the agency subscribes or has access.

I/We authorise the agent to disclose the personal information it collects about me to the owner of the property, even if the owner is resident outside Australia. I/We also authorise the agency to refer my details to an arranger of :

- (a) Insurance services (for contents insurance and other insurance products) and
- (b) Utilities (to arrange connection or transfer of telephone, gas, electricity etc.,)

Signed by Applicant 1.....Date.....

Signed by Applicant 2.....Date.....

IMPORTANT NOTICE TO TENANTS
RE: ANIMALS

The tenants accept full responsibility for any animal that the Tenant brings or allows upon the rented premises with or without the consent of the Lessor/Agent and will be solely liable for all loss and damage or injury suffered by any person who is attacked by any such animal but if any action is bought against the Lessor/Agent by any person despite the Tenant being responsible as aforesaid, the Tenant will indemnify and hold harmless the Lessor/Agent from any claim, action, suit or demand bought against it/them by any person injured by such animal.

Signed.....Date.....
(Applicant 1)

Signed.....Date.....
(Applicant 2)